

**Minutes of the 270<sup>th</sup> Meeting of the Stainton & Thornton Parish Council held on Tuesday, 13 June 2023 at 7pm in the Memorial Hall, Stainton.**

**Present:** Parish Councillors - A. Liddle, D. Coupe, A. Cooper, M. Russell, J. Holmes (Clerk to the Council).

Members of the public - 4

**44/23. Apologies for absence:** Cllr. A. Conroy (Holiday). Cllr. B. Neale (Travelling back from London).

**45/23. Minutes of the 269<sup>th</sup> meeting of the Parish Council held on 11.4.23.** – The Minutes were approved by the Parish Council, recorded as a true record and signed by the Chair.

**46/23. Minutes of the 37<sup>th</sup> Annual Meeting of the Parish Council held on 16.5.23.** - The Minutes were approved by the Parish Council, recorded as a true record and signed by the Chair.

**47/23. Matters arising from the above Minutes:**

- a) **Footpath – 3 Strait Lane.** Cllrs. Liddle and Coupe reported that this item was mentioned in a recent ‘Walk the Ward’ with officials from Middlesbrough Council and their response was that until any damage becomes a safety hazard, no works are required.
- b) **Footpaths, overhanging hedges, grass cutting** – During the ‘Walk the Ward’ the condition of certain footpaths and overhanging hedges from private gardens were brought to the notice of the MBC officials who promised appropriate attention. In the matter of the grass cutting regime MBC Area Care agreed that recent cuts had fallen below an acceptable standard. This was due to broken machinery and staff absences. New machinery was being hired by MBC in an effort to alleviate the problem. It was noted however that the Stainton and Thornton area was on Day 11 (final day) on the cutting programme.
- c) **Coronation Mugs** – Clerk reported that the Coronation Mugs purchased by the Parish Council and distributed to the various organisations (Memorial Hall, Parish Church, Methodist Chapel, Larchfield Community and Unicorn Centre) within the parish had been well received. Total cost £1162.80 (including VAT).
- d) **Coronation Plaque** – From an idea inspired by a local resident, Josie McCabe, a commemorative Coronation Plaque had been cast by William Lane Foundry (Middlesbrough) and paid for by the Parish Council (£480). The plaque will be permanently displayed when a suitable location is identified by the Parish Council.  
*Resolved: The cost of the Coronation Plaque to be borne by the Parish Council and registered in the Parish Council Asset Register.*
- e) **Parish Council website** – The new website, hosted by a local resident trading as Virtually Branded, is now fully operational and is more user friendly, accessible from all digital devices. Parish Councillors have been allocated their own parish council

email address – instead of using their own personal email address. Details are on the new website, [www.staintonandthorntonparishcouncil.org.uk](http://www.staintonandthorntonparishcouncil.org.uk)

**f) Parish Councillor vacancy** – Clerk reported that the vacancy is currently advertised on the Parish Council website and weekly ‘What’s On’ email. Interest has been shown and 2 applications received to date. Closing date for applications is 30 June 2023.

**g) Village Newsletter** – The June edition of the Village Newsletter was farmed out to a private leaflet distributor, Famous Flyers, for delivery to all households in Stainton, Thornton and Hemlington Grange. The success of the venture is still being analysed but it is known that some residents did not receive the newsletter. Clerk to contact Famous Flyers for explanation.

Mr & Mrs Rix attended the meeting and requested if future newsletter deliveries was going to be via a private distributor that the local residents who acted as deliverers be informed and thanked for their past services.

The Chair and councillors present took the opportunity to sincerely thank Mr & Mrs Rix for the vitally important roles they played in the distribution process of the Parish and Community Council newsletters.

**h) Traffic Calming Measures – Thornton Road.** In the absence of Cllr. Neale who was unable to attend the meeting the Chair reported that it was evident and regrettable there had been a communication breakdown between MBC Officers, Parish Councillor and Ward Councillor over this matter.

#### **48/23. Report of the Clerk to the Council. – June**

1. The following magazines are on circulation to Parish Councillors: Clerk & Councils Direct, The Clerk.

2. NALC circulars and information received from CLCA have been forwarded to all councillors where appropriate.

3. Financial Statement **13.6.23.**

Balance at 1.4.23. **£9813.62**

Income since last meeting: **£12930.37**

3.4.23. £185.37. (VAT reclaim)

2.5.23. £12745.00 (Precept & Council Tax Support Grant)

Expenditure since last meeting: **£3655.58** - Approval required.

<b>Date:</b>	<b>Payee.</b>	<b>Reason .</b>	<b>Payment</b>	<b>Amount.</b>
17.4.23.	ICO	Data Protection Fee	BACS	40.00
17.4.23.	Virtually Branded	Website set-up (1)	BACS	750.00
17.4.23.	CLCA	Annual Subs.	BACS	356.23
26.4.23.	J. Holmes	Printer Toner	BACS	23.99
26.4.23.	Virtually Branded	Website hosting (April)	BACS	30.00
28.4.23.	J. Holmes	Salary (April)	BACS	277.21
28.4.23.	HMRC	PAYE (April)	BACS	69.20
28.4.23.	Virtually Branded	Website hosting (May)	BACS	30.00

3.5.23.	K. Robinson	Plants. EC.	BACS	15.00
3.5.23.	Virtually Branded	Website set-up (2)	BACS	750.00
3.5.23.	RCTW	Internal Auditor	BACS	40.00
11.5.23.	WAVE	Water supply KGG	BACS	17.78
19.5.23.	A.J. Gallagher. IB	Insurance Premium	BACS	731.98
1.6.23.	Baines Jewitt	Payroll Services	BACS	44.40
1.6.23.	HMRC	PAYE (May)	BACS	69.20
1.6.23.	J. Holmes	Salary (May)	BACS	277.21
1.6.23.	Virtually Branded	Website hosting (June)	BACS	30.00
7.6.23.	MBC	Printing/Newsletter	BACS	93.88
7.6.23.	M. Holmes	Plants. EC.	BACS	<u>9.50</u>
				<b>3655.58</b>

Balance at 13.6.23. **£19088.41**

*Resolved: All payments aforementioned approved.*

**49/23. Annual Governance and Accountability Return 2022/23.** – Clerk reported that this return (AGAR) had been completed. The Certificate of Exemption had been submitted to the external auditor and the Accounting Statements signed off by the Parish Council. All AGAR and other financial documents would be available to be viewed on the Parish Council and Middlesbrough Council websites. The Notification of Public Rights (examination of accounts) will run from 19.6.23. until 31.7.23. The statutory notices will be displayed on the website and village noticeboards.

### **50/43. Committee Reports**

#### **a) Planning**

22/0669/COU – Change of use from residential property (C3) to residential respite (C2) 42 Cedar Drive. Chair reported that this application would be heard at the Planning Committee at 1.30pm, Friday 16 June in the Mandela Room, Middlesbrough Town Hall. Local neighbours are objecting to the application.

All recent applications received by the Parish Council are non-contentious.

#### **b) Environment**

**Stainton Beck – Pollution at Kell Gate Green.** In answer to a query from a local resident asking if the landowners, Ormesby Estate, were aware of the ongoing pollution problem the Chair reported that the landowners, Environment Agency, Middlesbrough Council and the Local Government & Social Care Ombudsman were aware of the pollution issue. The Parish Council were currently awaiting a reply from the Environment Agency.

**Village Pump relocation** – Cllr. Coupe reported that Chris Bates from MBC is to meet with residents at the proposed site to progress the matter. MBC will relocate the pump, the charge being borne by the Parish Council.

#### **c) Crime and Disorder**

In the absence of Cllr. Neale, PCSO Jak Fisher attended and reported on the latest crime figures for the month of May.

Anti-Social Behaviour incidents – There were only 5 reports of ASB during May, all isolated incidents with no concerning pattern or trend.

Crime – 15 crimes were reported in May, 7 of which were opportunist thefts from unlocked vehicles and unsecure property in open gardens.

The officer continues to visit Kell Gate Green and the Quarry on a regular basis now the better weather and lighter nights are evident. Communication between the police and parish council via the SPOC, Cllr. Neale is working well and the monthly crime statistics supplied by PCSO Fisher is very much appreciated.

**51/23. Friends of Stainton and Thornton Green Spaces** – Cllr. Liddle reported that the next Quarterly Meeting of the group will be held in the Church Room at 10am on Monday 26.6.23. The new Deer sculpture has been delivered and a decision where to site it will be discussed at the meeting. The group have resumed grass cutting but need to be aware of the MBC cutting programme.

**52/23. Cleveland Local Councils Association** – Weekly circulars from CLCA and NALC continue to be forwarded to all councillors. No date yet for the next quarterly meeting.

**53/23. Residential Development North of Low Lane** – Bellway Homes have given notice of a public consultation about a proposed housing development in the area of Stainton Vale Farm. Further details are available at <http://bit.ly/SVF-project> The consultation date being Tuesday 27 June 2023, 5pm-8pm in the Memorial Hall. The Parish Council are awaiting the planning application.

**54/23. Risk Assessment** – Annual risk assessments are due on Parish Council assets and will be completed by: Cllr. Russell (Seats), Cllr. Conroy (Noticeboards), Cllr. Liddle, (Troughs, planters and sculptures).

**55/23. Hemlington Grange – Engagement with residents** – Chair reported that the Parish Council is committed to engage with all residents in the new housing developments at Hemlington Grange. Newsletters are regularly delivered to each household and information supplied via social media.

**The Chair formally closed the meeting at 9.30pm.**

Agreed and signed as a true record .....Date .....

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB. Email: [clerk@staintonandthorntonparishcouncil.org.uk](mailto:clerk@staintonandthorntonparishcouncil.org.uk) Tel: 01642 296060. 07980 572115.

